

A Regular Business meeting of the School Board was held on Tuesday, February 14, 2017 at 7:00 p.m. in Cape Elizabeth Town Hall Council Chambers. An Executive Session immediately preceded.

School Board members present: Heather Altenburg  
Kimberly Carr  
Susana Measelle Hubbs, Vice-Chair  
Joanna Morrissey  
Barbara Powers  
Elizabeth Scifres, Chair  
John Voltz  
Maggie Gleason, Student Representative *excused after agenda Item 3*

Howard P. Colter, Interim Superintendent of Schools

*Absent: Kinnon McGrath, Student Representative*

Ms. Scifres called the meeting to order at 7:07 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

- a) Executive Session, Tuesday, January 10, 2017
- b) Regular Business, Tuesday, January 10, 2017
- c) Executive Session, Tuesday, January 17, 2017
- d) Budget Workshop, Tuesday, January 17, 2017

- Ms. Measelle Hubbs made a motion to approve the slate of minutes as presented. Ms. Morrissey seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representative, Maggie Gleason, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *none*

5. **COMMUNICATIONS** -

- a) **CIP: Efficiency Maine lighting grant and Pond Cove playground** – Greg Marles briefly reviewed the Efficiency Maine grant opportunity. Howard Colter and Heather Altenburg updated the audience on the meeting held last week to discuss Pond Cove playground renovations.
- b) **Student Support Coordinator position** - Jessica Clark spoke about the proposed position job description. Proposal would reallocate resource in support of students and regular and special educator colleagues.

- c) **2017-2018 School Year Calendar** - Cathy Stankard briefly outlined the committee's make-up and the process behind the draft presented for adoption.
- d) **Superintendent's Report** – Superintendent Colter briefly updated the Board on items of interest within the district. High School registrar, Jeanne Grant; Middle School teacher, Kathy Walsh; and educational technician, David Jones, will retire at the end of this school year. Cape is working with area districts on the development of an 'educational efficiencies' grant proposal around the area of transportation services. The district will be piloting TeachPoint teacher evaluation software.

**6. NEW BUSINESS**

- a) **Consideration to approve the Class of 2017 Project Graduation Committee fundraising in excess of \$20,000 in accordance with Board fundraising policy (DF-R)** - Ms. Morrissey motioned for approval as presented. Ms. Altenburg seconded. (Approved 7-0)
- b) **Consideration to approve proposed Class of 2017 Project Graduation Committee on Sunday, June 11, 2017 according to Board field trip policy (IHOA)** - Ms. Measelle Hubbs motioned for approval as presented. Ms. Morrissey seconded. (Approved 7-0)
- c) **Consideration to approve the 2017-2018 School Year calendar** - Ms. Measelle Hubbs motioned for approval as presented. Ms. Carr seconded. (Approved 7-0)
- d) **Consideration and action to approve the following 2016-17 athletic and co-curricular personnel nominations** - Ms. Morrissey motioned for approval of the slate as presented. Ms. Altenburg seconded. (Approved 7-0)

**MIDDLE SCHOOL**

Kerry Kertes Swimming (7/8)  
Joe Doane Chewonki co-advisor

**HIGH SCHOOL**

Mary Page Nat'l championship competition (Mock Trial)  
Joe Henrikson Softball, Varsity  
Amanda Marsden Softball, JV  
Andrew Wood Baseball, Varsity  
Donald Dutton Baseball, JV  
Doug Worthley Outdoor Track Head

Greg Marles	Outdoor Track Asst.
Andrew Lupien	Outdoor Track Asst.
Ben Raymond	Lacrosse, Boys' Varsity
David Croft	Lacrosse, Boys' JV
Alex Spark	Lacrosse, Girls' Varsity
Mike Foley	Lacrosse, Girls' JV
Andy Strout	Tennis, Boys' Varsity
Sarah Boeckel	Tennis, Girls' Varsity
Mike McLaughlin	Track Strength Coach
Kurt Chapin	Lacrosse, girls' varsity asst. (booster-funded)
Andrew Guay	Baseball, varsity asst. (booster-funded)
Charlie Carroll	Lacrosse, boys' varsity asst. (booster-funded)
BJ Nicholson	Softball, varsity asst. (booster-funded)

e) **Consideration to appoint the following School Board representatives to the Negotiating Committee for the Cape Elizabeth Educational Administrators' Association (CEEAA)** Elizabeth Scifres / Susana Measelle Hubbs / Barbara Powers - Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

f) **Consideration to approve the Superintendent's recommendation for administrator continuing contract renewal for the 2017-2018 school year.** *March 1 deadline for >2yrs in accord with 20-A M.R.S.A. § 13303(1)(A)and(B) & CEEAA bargaining agreement Article VI-iii.*

Nate Carpenter - High School Asst. Principal

- Ms. Morrissey motioned for approval as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

g) **Consideration to approve use of unspent 2016-2017 CIP Funds, not to exceed \$55,000, to replace High School lighting fixtures in order to obtain a 50% Efficiency Maine rebate** - Ms. Measelle Hubbs motioned for approval as presented. Ms. Morrissey seconded. (Approved 7-0)

h) **Consideration to approve use of unspent 2016-17 CIP Funds in order to fund Pond Cove Elementary School playground renovation** - Ms. Measelle Hubbs motioned for approval. Ms. Powers seconded. Following some discussion Ms. Powers made a (friendly) amended motion ***"To approve the use of unspent 2016-17 CIP Funds, not to exceed \$50,000, in order to fund Pond Cove Elementary School playground renovation"*** (Approved 6-1; Voltz)

- i) **Consideration to approve a Mock Trial team trip to the National High School Mock Trial tournament in Hartford, CT, May 10-14, 2017** - Ms. Morrissey motioned for approval as presented. Ms. Altenburg seconded. (Approved 7-0)
- j) **Consideration to approve the CEHS Program of Studies (2017-2018)** - Ms. Morrissey motioned for approval as presented. Ms. Carr seconded. Principal Shedd handed out an updated document. (Approved 7-0)
- k) **Consideration to approve the following School Board policies/procedures** - Ms. Powers motioned for approval as presented. Ms. Morrissey seconded. (Approved 7-0)
  - JICK - Bullying and Cyberbullying Prevention
  - JICK-R Bullying and Cyberbullying Administrative Procedure
  - JICK-E Record of Reported Bullying Incident Form

7. **COMMITTEE REPORTS** – **Policy Committee** met this evening and began reviewing IJOC (volunteers). **Cape Diversity** group will meet next on February 27 at 5pm at 541 Ocean House Rd. **Wellness Committee** will meet tomorrow at Pond Cove at 7:30AM.

8. **BOARD AGENDA REQUESTS** – *none*

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - **Policy Committee** is scheduled to meet next on Tuesday, March 7 in Town Hall. The next **Budget Workshop** meeting will be on February 28 at 6:30pm in the CEHS Library & Learning Commons. The meeting will be videotaped. **Buildings & Grounds Committee** is scheduled to meet next on March 8 at 1:30pm in the Superintendent's Office.

10. **ADJOURNMENT** – Ms. Morrissey made a motion to adjourn. Ms. Measelle Hubbs seconded. (Approved 7-0)

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Howard P. Colter  
Interim Superintendent of Schools